

## **FAQs about the Academy's Balint Orban Memorial Competition and Research Forum Poster Session**

### **Submitting an Abstract**

#### **When are 2012 abstracts due?**

Abstracts must be submitted on the submissions website by April 15, 2012 at midnight.

#### **How do I submit an abstract?**

All abstracts must be submitted via the AAP's online abstract submission website at <http://aap2012.abstractcentral.com/login>. Each submitter must create an account and follow the step-by-step instructions provided on the website.

#### **Do I have to be a member of the AAP to submit an abstract?**

No, you do not have to be a member of the AAP to submit or present an abstract to either the Balint Orban Memorial Competition or the Research Forum Poster Session. However, the Balint Orban Memorial Competition is only open to periodontal students (or those who have graduated within the past 18 months) from an accredited school in the United States or Canada.

#### **I already have an account on perio.org. Do I need to create a new account with the online submissions site?**

Yes, you will need to create a new account even if you have an account on perio.org. When you create your account, please ensure that your email address is correct, as you will be notified via email regarding your abstract's acceptance status.

#### **I forgot my username or password. How can I retrieve them?**

If you forgot your password, you can click on "Forgot Your Password" in the left menu of the abstract manager and it will be emailed to you. If you forgot your username, please email Steph Johnson at [Stephanie@perio.org](mailto:Stephanie@perio.org) for assistance.

#### **Can I submit an abstract to both competitions?**

If the primary author meets the qualifications to enter the Balint Orban Memorial Competition, an abstract may be submitted to both contests. The abstract will be considered for the Balint Orban Memorial Competition first, and if it is not selected as a finalist, it may participate in the Research Forum Poster Session.

#### **Is there a word limit for the abstracts?**

There is a 3000 character limit for the submission. Spaces are included in this limit as well. The character count will be displayed as you enter your abstract.

#### **Can I submit pictures or tables with my abstract?**

Yes, all submissions are allowed up to 6 pictures, tables, or a combination of both.

#### **Can I submit an abstract via email or fax?**

Submissions are NOT accepted via email, mail, or fax. Abstracts MUST be submitted on the AAP's submissions website at <http://aap2012.abstractcentral.com/login>.

**Can I submit an abstract that has been published?**

Abstracts that have been published or accepted for publication cannot be submitted to either competition.

**My abstract was accepted for publication after I submitted it to the AAP. Can I still participate in the competition?**

If your abstract was submitted to the AAP before it was submitted to a journal, it may still be presented at the Annual Meeting and is still eligible for awards.

**Can I submit an abstract that has been presented at another meeting?**

As long as the abstract has not been published or is scheduled to be published, the abstract may be submitted to the AAP's competitions and is eligible for awards.

**Can I submit more than one abstract?**

Yes, an author may submit more than one abstract; however, only one abstract per author may be designated as a finalist.

**Can I submit a case report?**

Yes, case reports are accepted as long as they are formatted properly.

**Presenting at the Annual Meeting**

**When will I be notified of my abstract acceptance status?**

All submitters will be notified via email in July 2012 regarding the status of their abstracts. Please ensure that your email address is correct when creating your account, as all submitters are contacted via email.

**Can a non-primary author present at the Annual Meeting?**

No, only the abstract's primary author may present at the Annual Meeting.

**My abstract was selected for presentation. Do I have to register for the 2012 Annual Meeting?**

Yes, all presenters and finalists must register for the Annual Meeting. Balint Orban Memorial Competition finalists should contact Steph Johnson at [Stephanie@perio.org](mailto:Stephanie@perio.org) to receive their complimentary registration.

**Is there a specified size for Research Forum poster presentations?**

All presenters will have a 4' x 8' (1.13m x 2.318m) corkboard on which to mount your visual aids. You are responsible for your own supplies, including thumbtacks.

**Does the AAP reimburse finalists for transportation, hotel, and registration fees?**

The AAP only reimburses these expenses for the Balint Orban Memorial Competition finalists. All Research Forum Poster Session presenters and finalists are responsible for transportation, hotel, and registration fees.

**I was selected to present my research in the Research Forum Poster Competition. What size should my poster be?**

All presenters will be assigned a 4' x 8' corkboard. While the final layout is up to each presenter, a copy of the abstract must be posted in the upper left-hand corner of the board. Additional information about on-site presentations will be emailed approximately one month before the Annual Meeting.

**When are the finalist presentations?**

The Balint Orban Memorial Competition finalist presentations will take place on Saturday, September 29, 2012 from 1:00 pm – 4:00 pm. The Research Forum Poster Session finalist presentations will take place on Sunday, September 30, 2012 at 10:00 am. In addition, all Research Forum Poster Session presenters must be present on Sunday, September 30, 2012 from 10:00 am – 12:00 pm to present their work. Locations of all presentations will be determined at a later date.

**I was selected to present my research for the Balint Orban Memorial Competition, but I am unable to present on the specified date.**

If a Balint Orban finalist is not able to present on the day of the competition, accommodations may be provided at the Research Submissions Committee's discretion. Finalists with a conflict should contact Steph Johnson at [stephanie@perio.org](mailto:stephanie@perio.org) as soon as possible.

**I am unable to remove my poster by the specified time. What should I do?**

Please email Steph Johnson at [Stephanie@perio.org](mailto:Stephanie@perio.org) in advance of the Annual Meeting.